

Chittenango Central School
Organizational Board of Education Meeting
Chittenango Middle School
July 11, 2017 – 6:30 PM

AGENDA

The Clerk of the 2016-2017 Board of Education calls the meeting to order.

OATH OF OFFICE

1. The Oaths of Office shall be administered to: Louis Cianfrocco, Edward Gratien, Geoffrey Zimmer

APPOINTMENT OF THE CLERK OF THE BOARD

2. It is recommended that Scott P. Mahardy be appointed Clerk of the Board of Education for 2017-2018.

ELECTION OF OFFICERS

3. Election of the President of the Board of Education.
 - a. President assumes the duties of the office.
4. Election of the Vice President of the Board of Education.
 - a. Oaths of Office are administered to the President, Vice President, Superintendent and Clerk of the Board of Education.

OTHER APPOINTMENTS AND PROCEDURES

5. It is recommended that the following personnel be appointed to the following responsibilities for the 2017-2018 school year. It is further recommended that no additional or further financial remuneration or salary be granted for the assumption of these duties:
 - a. District Treasurer – Donna L. Meyers
 - b. Attendance Officers - Building Principals
 - c. Census Enumerator – Jason P. Clark
 - d. Purchasing Agent – Scott P. Mahardy
 - e. Student Activity Account Treasurers:
Brenda VanDusen - Chittenango High School
Mary Dodd - Chittenango Middle School

OTHER APPOINTMENTS AND PROCEDURES (continued)

5. (continued)
 - f. Student Activity Account Chief Faculty Counselors:
Nicholas Fersch - Chittenango High School
Arnold Merola/Derek Sajnog - Chittenango Middle School
 - g. Information Center – Scott P. Mahardy
 - h. Staff and Student Records Officers:
Michael R. Eiffe, Jason P. Clark, and Building Principals
Support Staff Records Officer:
Scott P. Mahardy
 - i. Parliamentarian of the Board - Scott P. Mahardy
 - j. Director of Health Insurance & Workers Compensation Consortium:
Scott P. Mahardy
 - k. Payroll Certification Clerk - Scott P. Mahardy
 - l. Safety/Compliance Officer - OCM BOCES
 - m. Title IX Compliance Officer – Jason P. Clark and Monica Hamilton
 - n. State and Federal Grants in Aid Application Signator:
Michael R. Eiffe, Jason P. Clark, or Scott P. Mahardy
 - o. Claims Auditor – Joanne Devendorf
6. It is recommended that the following persons or firms be appointed for the 2017-2018 school year and contract(s) be drawn where applicable:
 - a. Tax Collector – Oneida Savings Bank, Donna Meyers
 - b. School Attorney – Ferrara Fiorenza P.C.
 - c. School Auditor – Grossman St. Amour Certified Public Accountants
 - d. Internal Auditor – Fiscal Advisors & Marketing, Inc.
 - e. School Physician – Tri-Valley Family Practice, P.L.L.C.
 - f. School Architect – King & King Architects

OTHER APPOINTMENTS AND PROCEDURES (continued)

6. (continued)

g. Insurance Carriers and Agents:

Employee Health Insurance

Cooperative Health Insurance Fund of Central New York

Employee Dental Insurance

Guardian, Delta Dental

NYS Teamsters Council Health and Hospital Fund

Life Insurance and Disability Plan

First Reliance Standard, Mutual of Omaha, Guardian

Student Accident Insurance

Commercial Travelers Insurance Company

Workers' Compensation

Onondaga-Cortland-Madison Workers' Compensation Consortium

Long-Term Disability Plan

UNUM and Guardian

General Liability Insurance Company

Haylor, Freyer & Coon

h. Insurance Advisors and Consultants:

Health, Dental, Disability, and Life

The George L. Wladis Company, Inc.

i. Official Depositories:

Any bank doing business in Onondaga or Madison Counties, or New York State approved Municipal Cooperative.

j. Official Newspapers:

Syracuse Post-Standard

k. Paying Agents for Serial Bonds:

Depository Trust Company and Deutsche Trust Company of America

l. Bond Council:

Trespasz & Marquardt, LLP

OTHER APPOINTMENTS AND PROCEDURES (continued)

6. (continued)

m. Special Education Appointments:

Committee on Special Education Chairperson

Mary Giffune-Farber

Committee on Preschool Special Education Chairperson

Mary Giffune-Farber

Committee on Special Education Members

Psychologists – Erin Allen, Christian Rohrer, Micael Speirs

Parents – Audrey Boyd, Linda Emad or others to be announced

The Child's General Education Teacher(s) as per Federal
Regulation §300D.321a

The Child's Special Education Teacher/Provider as per Federal
Regulation §300D.321a

School Physician – Tri-Valley Family Practice, P.L.L.C.

Committee on Preschool Special Education Members

Parent Member – Audrey Boyd, Linda Emad or others to be
announced

Appropriate Professional and/or Child's Teacher as per §4410 (3)
Education Law

Municipality Representative

Representative for Special Education Mediation

Mary Giffune-Farber

Surrogate Parents Listing for Use by the CSE and/or CPSE

Linda Brown, 108 Brinkerhoff Hill Road, Chittenango, NY

Subcommittee on Special Education

Chairperson – Mary Giffune-Farber

The Child's General Education Teacher(s) as per Federal
Regulation §300D.321a

The Child's Special Education Teacher/Provider as per Federal
Regulation §300D.321a

Psychologists - Erin Allen, Christian Rohrer, Micael Speirs

Subcommittee on Preschool Special Education Members

Chairperson – Mary Giffune-Farber

Appropriate Professional and/or Child's Teacher as per §4410 (3)
Education Law

Municipality Representative

OTHER APPOINTMENTS AND PROCEDURES (continued)

6. (continued)

m. Special Education Appointments: (continued)

Manifestation Team

Chairperson – Mary Giffune-Farber
The Child’s General Education Teacher(s)
The Child’s Special Education Teacher
Psychologists - Erin Allen, Christian Rohrer, Micael Speirs
Guidance Counselor
Building Administrator

Rotational List of Impartial Hearing Officers (Authorization is given to the Superintendent of Schools to contact one or more of the hearing officers as the need arises.) Resumes of Impartial Hearing Officers are maintained in the Special Education Office.

Joan Alexander	Michael Lazan
Lynn Almeleh	Nancy Lederman
Stuart Bauchner	Edward Luban
Robert Briglio	James McKeever
Paul Bumbalo	David Oakes
Maryanne Dimeo	Kenneth Ritzenberg
Rivona Ehrenreich	Jerome Schad
Lana Flame	Leonard Sienko, Jr.
Martin Kehoe	Craig Tessler
Colleen Heinrich	Aaron Turetsky
George Kandilakis	James Walsh
Mindy Wolman	

504 Appointments

Section 504 Coordinator
Mary Giffune-Farber

504 Team Members
The Child’s General Education Teacher(s)
The Child’s Special Education Teacher/Service Provider
Psychologists - Erin Allen, Christian Rohrer
Guidance Counselors

n. Fire Inspector – OCM BOCES – Craig Benson

7. It is recommended that the Board of Education President and Vice President be authorized to appoint an Impartial Hearing Officer as per Part 200 of the Regulations of the Commissioner.

OTHER APPOINTMENTS AND PROCEDURES (continued)

8. It is recommended that the following petty cash accounts be established for the 2017-2018 school year:

<u>Location</u>	<u>Fund</u>	<u>Amount</u>	<u>Responsible Person</u>
District Office	General	\$ 50.00	Scott P. Mahardy
Bolivar Road	General	50.00	Renee Burgess
High School	Student Activity	100.00	Nicholas Fersch
Food Service	School Lunch	235.00	Wendy Swift

9. It is recommended that the single-signature-check procedure with checks printed at BOCES be continued and signed by Donna Meyers, District Treasurer.
10. It is recommended that in the case of incapacity of the District Treasurer to perform her duties of check signing, Pamela Devendorf shall be so designated.
11. It is recommended that the current Board of Education policies and bylaws remain in effect during the 2017-2018 school year, unless modified by the Board of Education.
12. It is recommended that Pamela Devendorf be appointed as District Clerk Pro Tem for the 2017-2018 school year.
13. It is recommended that Mary Giffune-Farber be designated as the Chittenango Central School District Medicaid Compliance Officer for the 2017-2018 school year.
14. It is recommended that the Director of Special Education, Mary Giffune-Farber, be an authorized representative of the Board of Education to sign NYSED STAC (Systems to Track and Account for Children) requests.
15. It is recommended that the following building principals be appointed Dignity For All Students Act coordinators for their respective buildings for the 2017-2018 school year:

<u>Name</u>	<u>Building</u>
Nicholas Fersch	Chittenango High School
Arnie Merola/Derek Sajnog	Chittenango Middle School
Renee Burgess	Bolivar Road Elementary
Jamie Durgey	Bridgeport Elementary

OTHER ORGANIZATIONAL MEETING BUSINESS

16. Other organizational meeting business may be addressed by:

a. Board Member b. Superintendent c. Visitor