

Chittenango Central School
Organizational Board of Education Meeting
Chittenango Middle School
July 2, 2019 – 6:30 PM

AGENDA

The Clerk of the 2018-2019 Board of Education calls the meeting to order.

OATH OF OFFICE

1. The Oaths of Office shall be administered to: Phil Austin, Siubhan Bongiovanni, J. Daniel Gibbons

APPOINTMENT OF THE CLERK OF THE BOARD

2. It is recommended that Scott P. Mahardy be appointed Clerk of the Board of Education for 2019-2020.

ELECTION OF OFFICERS

3. Election of the President of the Board of Education.
 - a. President assumes the duties of the office.
4. Election of the Vice President of the Board of Education.
 - a. Oaths of Office are administered to the President, Vice President, Superintendent and Clerk of the Board of Education.

OTHER APPOINTMENTS AND PROCEDURES

5. It is recommended that the following personnel be appointed to the following responsibilities for the 2019-2020 school year. It is further recommended that no additional or further financial remuneration or salary be granted for the assumption of these duties:
 - a. District Treasurer – Scott P. Mahardy, Interim
 - b. Attendance Officers - Building Principals
 - c. Census Enumerator – Jason P. Clark
 - d. Purchasing Agent – Scott P. Mahardy
 - e. Student Activity Account Treasurers:
Brenda VanDusen - Chittenango High School
Mary Dodd - Chittenango Middle School

OTHER APPOINTMENTS AND PROCEDURES (continued)

5. (continued)
 - f. Student Activity Account Chief Faculty Counselors:
Nicholas Fersch - Chittenango High School
Arnold Merola/Derek Sajnog - Chittenango Middle School
 - g. Information Center – Scott P. Mahardy
 - h. Staff and Student Records Officers:
Michael R. Eiffe, Jason P. Clark, and Building Principals
Support Staff Records Officer:
Scott P. Mahardy
 - i. Parliamentarian of the Board - Scott P. Mahardy
 - j. Director of Health Insurance & Workers Compensation Consortium:
Scott P. Mahardy
 - k. Payroll Certification Clerk - Scott P. Mahardy
 - l. Safety/Compliance Officer - OCM BOCES
 - m. Title IX Compliance Officer – Jason P. Clark and Monica Hamilton
 - n. State and Federal Grants in Aid Application Signator:
Michael R. Eiffe, Jason P. Clark, or Scott P. Mahardy
 - o. Claims Auditor – Lynda Stankavage
6. It is recommended that the following persons or firms be appointed for the 2019-2020 school year and contract(s) be drawn where applicable:
 - a. Tax Collector – Community Bank, N.A., Scott P. Mahardy
 - b. School Attorney's – Ferrara Fiorenza P.C.
Law Firm of Frank W. Miller
Bond, Schoneck & King, PLLC
 - c. School Auditor – Grossman St. Amour Certified Public Accountants
 - d. Internal Auditor – Fiscal Advisors & Marketing, Inc.
 - e. School Physician – Tri-Valley Family Practice, P.L.L.C.
 - f. School Architect – King & King Architects

OTHER APPOINTMENTS AND PROCEDURES (continued)

6. (continued)

g. Insurance Carriers and Agents:

Employee Health Insurance

Cooperative Health Insurance Fund of Central New York

Employee Dental Insurance

Guardian, Delta Dental

NYS Teamsters Council Health and Hospital Fund

Life Insurance and Disability Plan

First Reliance Standard, Mutual of Omaha, Guardian

Student Accident Insurance

Commercial Travelers Insurance Company

Workers' Compensation

Onondaga-Cortland-Madison Workers' Compensation Consortium

Long-Term Disability Plan

UNUM and Guardian

General Liability Insurance Company

Haylor, Freyer & Coon

h. Insurance Advisors and Consultants:

Health, Dental, Disability, and Life

OneDigital Health and Benefits

(formerly known as The George L. Wladis Company, Inc.)

i. Official Depositories:

Any bank doing business in Onondaga or Madison Counties, or New York State approved Municipal Cooperative.

j. Official Newspapers:

Syracuse Post-Standard

k. Paying Agents for Serial Bonds:

Depository Trust Company and Deutsche Trust Company of America

l. Bond Council:

Trespasz & Marquardt, LLP

OTHER APPOINTMENTS AND PROCEDURES (continued)

6. (continued)

m. Special Education Appointments:

Committee on Special Education Chairperson

Mary Giffune-Farber

Committee on Preschool Special Education Chairperson

Mary Giffune-Farber

Committee on Special Education Members

Psychologists – Erin Allen, Christian Rohrer, Bridget McGlynn

Parents – Karen Clark, Linda Emad or others to be announced

The Child's General Education Teacher(s) as per Federal
Regulation §300D.321a

The Child's Special Education Teacher/Provider as per Federal
Regulation §300D.321a

School Physician – Tri-Valley Family Practice, P.L.L.C.

Committee on Preschool Special Education Members

Parent Member – Karen Clark, Linda Emad or others to be
announced

Appropriate Professional and/or Child's Teacher as per §4410 (3)
Education Law

Municipality Representative

Representative for Special Education Mediation

Mary Giffune-Farber

Surrogate Parents Listing for Use by the CSE and/or CPSE

Linda Brown, 108 Brinkerhoff Hill Road, Chittenango, NY

Subcommittee on Special Education

Chairperson – Mary Giffune-Farber

The Child's General Education Teacher(s) as per Federal
Regulation §300D.321a

The Child's Special Education Teacher/Provider as per Federal
Regulation §300D.321a

Psychologists - Erin Allen, Christian Rohrer, Bridget McGlynn

Subcommittee on Preschool Special Education Members

Chairperson – Mary Giffune-Farber

Appropriate Professional and/or Child's Teacher as per §4410 (3)
Education Law

Municipality Representative

OTHER APPOINTMENTS AND PROCEDURES (continued)

6. (continued)

m. Special Education Appointments: (continued)

Manifestation Team

Chairperson – Mary Giffune-Farber
The Child’s General Education Teacher(s)
The Child’s Special Education Teacher
Psychologists - Erin Allen, Christian Rohrer, Bridget McGlynn
Guidance Counselor
Building Administrator

Rotational List of Impartial Hearing Officers (Authorization is given to the Superintendent of Schools to contact one or more of the hearing officers as the need arises.) Resumes of Impartial Hearing Officers are maintained in the Special Education Office.

Lynn Almeleh	James McKeever
Robert Briglio	David Oakes
Maryanne Dimeo	Kenneth Ritzenberg
Lana Flame	Craig Tessler
Vanessa Gronback	Aaron Turetsky
Martin Kehoe	Mindy Wolman
Michael Lazan	James Walsh
Jerome Schad	

504 Appointments

Section 504 Coordinator
Mary Giffune-Farber
504 Team Members
The Child’s General Education Teacher(s)
Service Provider when necessary
Psychologists - Erin Allen, Christian Rohrer, Bridget McGlynn
Guidance Counselors

n. Fire Inspector – OCM BOCES

7. It is recommended that the Board of Education President and Vice President be authorized to appoint an Impartial Hearing Officer as per Part 200 of the Regulations of the Commissioner.

OTHER APPOINTMENTS AND PROCEDURES (continued)

8. It is recommended that the following petty cash accounts be established for the 2019-2020 school year:

<u>Location</u>	<u>Fund</u>	<u>Amount</u>	<u>Responsible Person</u>
District Office	General	\$ 50.00	Scott P. Mahardy
Bolivar Road	General	50.00	Lee Carulli
High School	Student Activity	100.00	Nicholas Fersch
Food Service	School Lunch	235.00	Wendy Swift

9. It is recommended that the single-signature-check procedure with checks printed at BOCES be continued and signed by Scott P. Mahardy, Interim District Treasurer.
10. It is recommended that in the case of incapacity of the District Treasurer to perform his or her duties of check signing, Melody Halsey shall be so designated.
11. It is recommended that the current Board of Education policies and bylaws remain in effect during the 2019-2020 school year, unless modified by the Board of Education.
12. It is recommended that Melody Halsey be appointed as District Clerk Pro Tem for the 2019-2020 school year.
13. It is recommended that Mary Giffune-Farber be designated as the Chittenango Central School District Medicaid Compliance Officer for the 2019-2020 school year.
14. It is recommended that the Director of Special Education, Mary Giffune-Farber, be an authorized representative of the Board of Education to sign NYSED STAC (Systems to Track and Account for Children) requests.
15. It is recommended that the following building administrators be appointed Dignity For All Students Act coordinators for their respective buildings for the 2019-2020 school year:

<u>Name</u>	<u>Building</u>
Nicholas Fersch	Chittenango High School
Arnie Merola/Derek Sajnog	Chittenango Middle School
Lee Carulli	Bolivar Road Elementary
Melissa Stanek	Bridgeport Elementary
David Gryczka	All

OTHER ORGANIZATIONAL MEETING BUSINESS

16. Other organizational meeting business may be addressed by:

a. Board Member b. Superintendent c. Visitor