

CHITTENANGO BOARD OF EDUCATION  
REGULAR MEETING  
Chittenango Middle School  
April 17, 2024  
6:30 P.M.

**MINUTES**

Geoffrey Zimmer called the meeting to order at 6:30 p.m. with the Pledge of Allegiance. This meeting was held in the choral room.

Present: Siubhan Bongiovanni, Dan Gibbons, Edward Gratien, Dana Kent, Daniel Mayer, Jason Thomas, Russell Wehner, Geoffrey Zimmer

Absent: Louis Cianfrocco

Also Present: Michael R. Eiffe, Superintendent of Schools  
Scott P. Mahardy, Assistant Superintendent for Business

Visitors: Lisa Lewis, Zenon Bender, Carrie-Ann Ronalds

There was no Addendum to the Agenda.

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**II. Public Comments**

The Chittenango Central School District Board of Education welcomes and encourages public input and comments. Board meetings are open meetings held in public, but are not public meetings in the sense of traditional town meetings. The Board accepts and understands its obligation to represent and to listen to the community. The time for public comments is offered at the beginning of every Board meeting. Members of the public are also encouraged to contact Board members before or after Board meetings to express concerns. The Board reserves the right to encourage or exclude comments at any other time. Public comments, at Board meetings, are welcomed within a controlled forum format, as facilitated by the Board President, which does not permit open discussion of confidential issues, such as, but not limited to, student discipline and personnel performance. Issues of a confidential nature would be forwarded to the Superintendent for further review and response.

There were no public comments at this time.

**III. Consent Agenda**

**Upon motion** made by Wehner, seconded by Gibbons, the following resolutions were offered:

A. Minutes

1. Approve the Minutes of the Regular Board of Education meeting from March 12, 2024.
2. Approve the Minutes of the Special Board of Education meeting from March 15, 2024.
3. Approve the Minutes of the Special Board of Education meeting from April 9, 2024.

B. Financial

1. It is recommended that the Treasurer's Report for March 2024 be accepted.
2. It is recommended that the Appropriation Status Report for March 2024 be accepted.
3. It is recommended that the Revenue Status Report for March 2024 be accepted.
4. It is recommended that the Claims Auditor's Report for March 2024 be accepted.
5. It is recommended that the Treasurer's Report for March 31, 2024, for the Middle School Student Activities Account be accepted.
6. It is recommended that the Treasurer's Report for March 31, 2024, for the High School Student Activities Account be accepted.

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VOTE: AYES – 8 NAYS – 0

**IV. Educational Presentation/Topics**

**V. Old Business**

- A. Capital Project Planning: Michael Eiffe/Scott Mahardy – Information/Discussion
- B. Probationary Reviews on May 7, 2024, at 4:30 p.m. and May 21, 2024, at 5:40 p.m.: Michael Eiffe – Information/Discussion
- C. Board of Education Elections, Annual Budget and Bus Votes on May 21, 2024: Scott Mahardy – Information/Discussion

**VI. New Business**

**Motion** by Mayer, seconded by Kent to approve new business resolutions A-E:

- A. It is recommended that the Board of Education approve the attached generous donation of supplies and materials for the Robotics program from David and Shelly Chizzonite.  
Discussion/Action
- B. It is recommended that the Board of Education approve the attached resolution regarding the adoption of the State of New York Deferred Compensation Plan. Discussion/Action
- C. It is recommended that a budget in the amount of \$47,934,140 for the 2024-2025 General Fund be adopted. Discussion/Action
- D. It is recommended that the request of the Sullivan Free Library Board of Trustees to place a proposition before the voters, which would authorize a tax levy of \$627,185 be accepted and that the following proposition be listed on the voting machines at the Annual District Meeting to be announced:  
  
“Shall the Board of Education levy and collect on behalf of the Sullivan Free Library the sum of \$627,185 for the fiscal year beginning July 1, 2024”?  
Discussion/Action
- E. It is recommended that the Board of Education declare the attached list from Chittenango High School as surplus and be removed from inventory. Discussion/Action

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VOTE: AYES – 8 NAYS – 0

**Motion** by Gratien, seconded by Gibbons to table new business resolution F:

F. It is recommended that the Board of Education approve the attached Corrective Action Plan (CAP) for the Comptrollers Audit Report Number 2023M-155. Discussion/Action

VOTE: AYES – 8 NAYS – 0

**Motion** by Wehner, seconded by Gratien to approve new business resolutions G-I:

G. It is recommended that the OCM BOCES tentative administrative budget of \$10,584,484 be approved. Discussion/Action

H. It is recommended that the Board of Education cast its vote in the annual election of the members of the Onondaga-Cortland-Madison Board of Cooperative Education Services for:

Wayne Brownson  
Marissa Joy Mims

Nicholas Blaney  
Shawn Reyburn

Christine Gregory

Discussion/Action

I. It is recommended that the Board of Education approve the following individuals to work the annual budget vote on May 21, 2024:

Inspector  
Cindy Beley

Tellers  
Denise Blanchard  
Melody Halsey  
Jen Kimber  
Erma Boswell  
Jamie Boswell

Discussion/Action

VOTE: AYES – 8 NAYS – 0

**VII. Superintendent's Report**

A. Tradition of Excellence, Celebrations, and Successes

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B. School Safety Update

C. School Fair – Friday, May 10, 2024, from 5:30 p.m. – 7:30 p.m.

D. Official Budget Hearing and next Board of Education Meeting will be held on Tuesday, May 7, 2024, at 6:30 p.m. in the Middle School

**VIII. Board Members' Reports**

A. Member Reports

1. Audit Committee
2. Budget Committee
3. Facilities/Transportation Committee
4. Policy Committee

B. Board Member Comments

**IX. CSE Recommendations**

A. **Motion** by Gibbons, seconded by Mayer to accept the following CSE recommendations:

610420948	610363397	610413396	610420950
610422882	610422302	610417467	610421261
610421413	610418308	610422934	610412895
610421818	610400332	610422909	610422907
610421763	610362798	610421162	610392365
610421519	610387364	610422929	610421064
610420615	610422890	610422602	610420965
610422775	610422536	610422428	610408614
610421106	610420908	610416424	610366475
610421281	610408388	610417675	610415522
610422230	610420110	610422425	610422094
610421199	610421974	610391022	610421049
610419655	610382209	610421748	610422696
610421949	610422387	610420701	610416283
610421537	610420774	610421643	610419572
610375422	610393479	610421255	610416995
610422225	610422015	610422622	610421192
610408956	610422174	610421649	610394994

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610421767	610422940	610421671	610413412
610419746	610419747	610421036	610422681
610422080	610422170	610421445	610422899
610421382	610419918	610421029	610421786
610421524	610352978	610381098	610422883
610421467			

VOTE:

AYES – 8

NAYS – 0

**X. Personnel**

A. **Motion** by Mayer, seconded by Gibbons to accept personnel recommendations 1-24.

1. It is recommended that the services of Katrina Agans, Instructional Aide (Students with Disabilities), be terminated effective March 11, 2024.
2. It is recommended that the services of Kirsten Warner, Instructional Aide (Students with Disabilities), be terminated effective March 12, 2024.
3. It is recommended that the resignation of Jennifer Blanchard, Instructional Aide (Students with Disabilities), be accepted effective March 13, 2024.
4. It is recommended that the resignation of Leon Mandigo, Food Service Warehouse Driver, be accepted effective March 22, 2024.
5. It is recommended that the resignation of Taylor Weese, School Psychologist, be accepted effective May 10, 2024.
6. It is recommended that the retirement resignation of Kevin Halsey, Cleaner, be accepted effective May 29, 2024.
7. It is recommended that the retirement resignation of Edmund Schilling, Head Custodian I, be accepted effective June 1, 2024.
8. It is recommended that the retirement resignation of Karen McMillon, Head Custodian II, be accepted effective June 26, 2024.
9. It is recommended that the retirement resignation of Carolyn Floss, Instructional Aide (Students with Disabilities), be accepted effective June 27, 2024.
10. It is recommended that the retirement resignation of Amy Cocca, Instructional Aide (Library Media), be accepted effective June 30, 2024.

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11. It is recommended that Jennifer Moore, Instructional Aide (Students with Disabilities), be granted a leave of absence effective April 11, 2024, through June 26, 2024.
12. It is recommended that Nick Ryan be granted a four-year probationary appointment as a Social Studies teacher, effective September 1, 2024 through August 31, 2028 at Step 5, Class 7.
13. It is recommended that Madison Rosier be granted a four-year probationary appointment as an Art teacher, effective September 1, 2024 through August 31, 2028 at Step 3, Class 8.
14. It is recommended that Amy Berger, Instructional Aide (Students with Disabilities), be granted a permanent appointment effective March 20, 2024.
15. It is recommended that Denise Napoli, Instructional Aide (Students with Disabilities), be granted a permanent appointment effective March 25, 2024.
16. It is recommended that Amy Taylor, part-time Instructional Aide (Students with Disabilities), be granted a permanent appointment effective March 25, 2024.
17. It is recommended that Samantha Given, Instructional Aide (Students with Disabilities), be granted a permanent appointment effective April 4, 2024.
18. It is recommended that Jaime Catlin, Instructional Aide (Students with Disabilities), be granted a permanent appointment effective April 9, 2024.
19. It is recommended that Julia Walker's probationary appointment as an Instructional Aide (Students with Disabilities) be extended to June 25, 2024.
20. It is recommended that Kyle Coon, Computer Support Specialist, be granted a permanent appointment effective March 27, 2024.
21. It is recommended that Marissa LaClair, Instructional Aide (Students with Disabilities), be granted an unpaid three months leave of absence effective April 8, 2024, through June 30, 2024.
22. It is recommended that Jennifer Moore be granted a long-term substitute position as a Teaching Assistant effective April 11, 2024 through June 26, 2024 pending verification of Teaching Assistant Certification.
23. It is recommended that the following names be approved for the Teacher/Substitute List for the 2023-2024 school year:

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JoAnn Bigness  
Brittany Mauzy

Tracy Dake  
Melissa Neary

Kristen Henson  
Logan Russo

24. It is recommended that the following names be approved for the Support Staff Substitute List for the 2023-2024 school year:

Kayla Gibson  
Emma Stanek

Kristen Henson  
Desiree Stoddard

Melissa Neary  
Jeffrey Winchell

VOTE:

AYES – 8

NAYS – 0

**XI. Executive Session**

**Motion** by Mayer, seconded by Kent that the Board adjourns into Executive Session at 7:12 p.m. for the discussion of personnel issues, negotiations, and legal matters.

VOTE:

AYES – 8

NAYS – 0

**Motion** by Kent, seconded by Gibbons that the Board returns from Executive Session at 7:35 p.m.

VOTE:

AYES – 8

NAYS – 0

**XII. Adjournment**

**Motion** by Kent, seconded by Gibbons to adjourn at 7:35 p.m.

VOTE:

AYES – 8

NAYS – 0

Respectfully submitted,

Scott P. Mahardy  
District Clerk