

CHITTENANGO BOARD OF EDUCATION
REGULAR MEETING
Chittenango Middle School
July 7, 2020
5:30 P.M.

MINUTES

Geoffrey Zimmer called the meeting to order at 5:50 p.m. with the Pledge of Allegiance. This meeting was held via electronic transmission (ZOOM platform).

Present: Phil Austin, Siubhan Bongiovanni, James Boswell, Louis Cianfrocco, Dan Gibbons, Edward Gratien, Daniel Mayer, Russell Wehner, Geoffrey Zimmer

Absent:

Also Present: Michael R. Eiffe, Superintendent of Schools
Scott P. Mahardy, Assistant Superintendent for Business

Visitors: None

There was no Addendum to the Agenda.

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II. Public Comments

In accordance with [Executive Order No. 202.1](#) from Governor Andrew Cuomo, and under the guidance of the Madison County Department of Health, the Chittenango Central School District Board of Education will encourage social distancing by members of the Board of Education and members of the public at the July 7, 2020, meeting by holding the organization and regularly scheduled meetings virtually via the on-line medium Zoom. The meeting shall be recorded and a transcript available following the meeting. Members of the public with questions regarding public participation in the Zoom meeting should contact Michael Eiffe, Superintendent of Schools at 315-687-2840 or email: meiffe@chittenangoschools.org. Draft minutes from the meeting will be posted to the district website.

There were no public comments at this time.

III. Consent Agenda

Upon motion made by Wehner, seconded by Gratien, the following resolutions were offered:

A. Minutes

1. Approve the Minutes of the Regular Board of Education meeting from June 9, 2020.
2. Approve the Minutes of the Special Board of Education meeting from June 16, 2020.
3. Approve the Minutes of the Special Board of Education meeting from June 17, 2020.

B. Financial

1. It is recommended that the Treasurer's Report for May 2020 be accepted.

VOTE:

AYES – 9

NAYS – 0

IV. Educational Presentation/Topics

A. Staffing: Michael Eiffe – Information/Discussion

V. Old Business

A. Capital Project Update: Michael Eiffe/Scott Mahardy – Information/Discussion

B. Graduation Update: Michael Eiffe – Information/Discussion

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VI. New Business

Motion by Boswell, seconded by Mayer to approve new business recommendations A-J.

- A. It is recommended that the Board of Education adopt the attached 2020-2021 Board of Education meeting calendar. Discussion/Action
- B. It is recommended that the Board of Education declare the attached list of books as surplus and authorize the disposition of the same in the most economical way possible. Discussion/Action
- C. It is recommended that the Memorandum of Agreement with the Teamsters Local 317 be approved. Discussion/Action
- D. It is recommended that due to COVID-19 the Board of Education approve the Memorandum of Agreement between the District and the Supervisors' Group regarding attendance accruals for the 2019-2020 school year. Discussion/Action
- E. It is recommended that due to COVID-19 the Board of Education approve the Memorandum of Agreement between the Board of Education and the District Office Staff regarding attendance accruals for the 2019-2020 school year. Discussion/Action
- F. It is recommended that due to COVID-19 the Board of Education approve the Memorandum of Agreement between the District and the Clerical Group regarding attendance accruals for the 2019-2020 school year. Discussion/Action
- G. It is recommended that due to COVID-19 the Board of Education approve the Memorandum of Agreement between the District and the Administrators' Association regarding attendance accruals for the 2019-2020 school year. Discussion/Action
- H. It is recommended that the Board of Education approve the following increase for food service to stay in compliance with the Healthy Hunger Free Kids Act for the 2020-2021 school year:

Breakfast from \$1.75 to \$1.85
Lunch K-4 from \$2.40 to \$2.50
Lunch 5-12 from \$2.55 to \$2.65
Milk remains at \$0.60

Discussion/Action

- I. It is recommended that the IRS mileage rate of \$0.575 per mile be adopted for the 2020-2021 school year. Discussion/Action

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- J. It is recommended that tuition rates for the 2020-2021 school year be approved as listed below based on estimated financial and student data and calculated under the State Education Department formula, and that final rates be calculated under the same formula based on actual financial and student data following the close of the fiscal year:

Kindergarten – Grade 6	\$ 6,183.00
Grades 7 – 12	\$10,532.00
Student with Disabilities K – 6	\$19,777.00
Student with Disabilities 7 – 12	\$24,126.00

Discussion/Action

VOTE:

AYES – 9

NAYS – 0

VII. Superintendent's Report

- A. Tradition of Excellence, Celebrations and Successes
- B. School Safety Update
- C. Re-Opening TASK Force (District/BOCES/NYS)
- D. OCM BOCES Retreat, August 5-7, 2020
- E. Lease of Lake Street Elementary School Update
- F. Board of Education Planning Session: Date To Be Determined
- G. Administrative Retreat, Tentative Date/Location Early August at Clear Path for Veterans
- H. New Teacher Orientation, August 18, 2020
- I. NYSCOSS Fall Leadership Conference, Saratoga Springs, NY, October 4-6, 2020
- J. Next Board of Education Meeting will be held on August 4, 2020 at 6:30 p.m.

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VIII. Board Members' Reports

- A. Member Reports
 - 1. Audit Committee
 - 2. Budget Committee
 - 3. Facilities/Transportation Committee
 - 4. Policy Committee
- B. Board Member Comments

IX. CSE Recommendation

- A. **Motion** by Wehner, seconded by Boswell to accept the following CSE recommendations:

610421177	610412895	610421763	610421068
610421751	610421061	610377658	610390774
610329289	610420914	610421716	610329293
610421245	610421820	610421587	610366914
610421269	610420329	610421012	610421328
610400820	610390461	610421382	610400499
610421177	610421751	610421012	610323712

VOTE:

AYES – 9

NAYS – 0

X. Personnel

- A. **Motion** by Austin, seconded by Wehner to accept personnel recommendations 1-15.
 - 1. It is recommended that the services of Nicole Floss, Instructional Aide (Students with Disabilities), be terminated effective June 8, 2020.
 - 2. It is recommended that the resignation of Suzanne Wheeler, Instructional Aide (Students with Disabilities), be accepted effective June 19, 2020.
 - 3. It is recommended that the resignation of Jennie Arsenault, Office Assistant II, be accepted effective August 31, 2020.
 - 4. It is recommended that the resignation of Carrie Graf, Instructional Aide (Students with Disabilities), be accepted effective August 31, 2020.

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5. It is recommended that the resignation of Katherine Gray, Instructional Aide (Students with Disabilities), be accepted effective August 31, 2020.
6. It is recommended that Meghan Samsel be granted a four (4) year probationary appointment, effective July 1, 2020 through June 30, 2024 as a Pre-K through Grade 12 Assistant Principal.
7. It is recommended that Sandra Athans retirement date originally requested to be August 31, 2020 be changed per her email to July 31, 2020.
8. It is recommended that Belinda Merithew, Office Assistant II, be granted a permanent appointment effective June 20, 2020.
9. It is recommended that Jennifer Kimber, Office Assistant II, be granted a permanent appointment effective July 1, 2020.
10. It is recommended that Julia Smith, School Bus Driver, be granted a permanent appointment effective July 6, 2020.
11. It is recommended that Ronnie Jackson, School Bus Driver, be granted a permanent appointment effective July 6, 2020.
12. It is recommended that Carrie Graff be granted a four-year probationary appointment as a Teaching Assistant effective September 1, 2020 through August 31, 2024, pending verification of Teaching Assistant Certification.
13. It is recommended that Katherine Gray be granted a four-year probationary appointment as a Teaching Assistant effective September 1, 2020 through August 31, 2024, pending verification of Teaching Assistant Certification.
14. It is recommended that the following part-time teachers be approved for the 2020-2021 school year:

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Joyce Backus	Art	0.75
Kadi Luchsinger	Physical Therapist	0.80

15. It is recommended that the Special Education Summer School staff for the 2020-2021 school year be approved effective July 6, 2020 through August 14, 2020.

Mary Colagiovanni	Special Education Teacher, 1.0 FTE
Angela Murphy	Special Education Teacher, 0.5 FTE

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Brendon Willey	Special Education Teacher, 0.5 FTE
Tracy DeMario	Speech Therapist, 30 Hours/Week
Sabrina Tucker	School Nurse, 1.0 FTE
Maizie Zamlowski	Occupational Therapist, 20 Hours/Week
Jennifer Street	Physical Therapist, 15 Hours/Week
Amanda Blaszkow	Instructional Aide, 1.0 FTE
Megan Collins	Instructional Aide, 1.0 FTE
Kim Evertt	Instructional Aide, 1.0 FTE
Carolyn Floss	Instructional Aide, 1.0 FTE
Julie Kielbasa	Instructional Aide, 1.0 FTE
Jennifer Case	Instructional Aide, 1.0 FTE
Keith Klink	Instructional Aide, 1.0 FTE
Tracy Delia	Instructional Aide, 1.0 FTE
Laura Drummond	Bus Aide
Michele Grande	Bus Aide

VOTE:

AYES – 9

NAYS – 0

Motion by Wehner, seconded by Gibbons to accept personnel recommendation 16.

16. It is recommended that the following be approved as interscholastic coaches/advisors for the 2020-2021 school year:

Fall Coaching

Tiffany Rutledge
Kari Cumber

Varsity Cheerleading
Junior Varsity Cheerleading

Harold Muller
Derek Gott
Rebecca Connelly
Kelly Fitzsimmons

Varsity, JV, Boys Cross Country
Varsity, JV, Girls Cross Country
Modified 7-8, Boys Cross Country
Modified 7-8, Girls Cross Country

Bill Cretaro
Brian Lamaitis
Dave Baran
Curt Kielbasa
John Dykeman
Nic Bacon
Michael Stump
Joseph Meeks
Eric Saunders

Varsity Football
Assistant Varsity Football
Assistant Varsity Football
Assistant Varsity Football
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Daniel Kelly

Varsity, Boys Golf

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Brian Thomas	Varsity, Boys Soccer
Andrew Young	Junior Varsity, Boys Soccer
Brian Brzuszkiewicz	Modified A, Boys Soccer
Kassandra Kleine	Varsity, Girls Soccer
Julie Baran	Junior Varsity, Girls Soccer
Tom Daviau	Modified Red, Girls Soccer
John Clancy	Varsity, Girls Tennis
Melissa Scheidelman	Junior Varsity, Girls Tennis

VOTE: AYES – 9 NAYS – 0

Motion by Gratien, seconded by Boswell to accept personnel recommendation 17.

17. It is recommended that the following be approved as co-curricular advisors for the 2020-2021 school year:

Middle School

Name

Position

Erica Martin/Sarah Rife	Yearbook Co-Advisors
Diana Cashman/Jessica Regitano	Student Council Advisor
Rose Connelly	Play Director 5-6
Linda Ceilly	Play Director 7-8
Jen Kelly/Megan Dudden and Diana Cashman	FOR Club Advisors (3)
Rebecca Connelly	Science Olympiad Advisor
Jessica Regitano	Library Club

High School

Name

Position

Elizabeth Grogan/Alaina Leib	Student Council Co-Advisors
Angela Murphy/Samantha Johnson	Senior Class Co-Advisors
Jodi Cosbey	Junior Class Advisor
Michael Garofalo	Sophomore Class Advisor
Laurie Kasdorf/Jennifer Smith	Junior Honor Society Co-Advisors
Tom Hansen/Greg Shepard	National Honor Society Co-Advisors
Gina Fargnoli/Allison Komanecky	Yearbook Co-Advisors
Misty Collier/Chris Cashman	Mock Trial Advisor
Tom Hansen	Newspaper Advisor (Bear Facts)

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Bill Cretaro/Jennifer Smith	FBLA Co-Advisors
Matthew Stearns	Select Choir Director
Aaron Velardi	Dixieland Band Director
Matthew Stearns	Fall Play Director
Lisa Stearns	Fall Play Assistant Director
Matthew Stearns	Spring Musical Director
Aaron Velardi	Spring Musical Orchestra Director
Theresa Rutkowski	Spring Musical Choreographer
Laurie Kasdorf	Spring Musical Assistant Director
Tim Byrne	Spring Musical Set Construction Supervisor
David Abell	Fall Play Set Construction Supervisor
Jolene Bennett/Sarah Schiralli	French Honor Society Co-Advisors
Matteo Longhi	Chamber Music Director
Aaron Velardi	Jazz Band Director
Joseph Sauvé	Fall Play Audio & Lights Supervisor
Joseph Sauvé	District Lighting & Sound Coordinator
Elizabeth Carpenter	Science Olympiad
Lisa Murray/Alaina Leib	FOR Club – Two Advisors
Lisa Murray	SADD
Jennifer Gerardi/Justin Sylstra	Freshman Class Advisor
Joseph Sauvé	Spring Musical Audio & Lights Supervisor
Monica Hamilton	Testing Coordinator & Data Analyst
Sean Hayden	BEAR Program

VOTE: AYES – 9 NAYS – 0

XI. Executive Session

Motion by Boswell, seconded by Austin that the Board adjourns into Executive Session at 6:20 p.m. for the discussion of personnel issues, negotiations, and legal matters.

VOTE: AYES – 9 NAYS – 0

Motion by Cianfrocco, seconded by Wehner that the Board returns from Executive Session at 6:20 p.m.

VOTE: AYES – 9 NAYS – 0

XII. Adjournment

Motion by Gibbons, seconded by Boswell to adjourn at 6:20 p.m.

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VOTE:

AYES – 9

NAYS – 0

Respectfully submitted,

Scott P. Mahardy
District Clerk