

Chittenango Central School District
Organizational Board of Education Meeting
Chittenango Middle School
July 12, 2023
6:00 PM

AGENDA

The Clerk of the 2022-2023 Board of Education calls the meeting to order.

OATH OF OFFICE

1. The Oaths of Office shall be administered to Geoffrey Zimmer, Louis Cianfrocco, and Edward Gratien.

APPOINTMENT OF THE CLERK OF THE BOARD

2. It is recommended that Scott Mahardy be appointed Clerk of the Board of Education for 2023-2024.

ELECTION OF OFFICERS

3. Election of the President of the Board of Education.
 - a. President assumes the duties of the office.
4. Election of the Vice President of the Board of Education.
 - a. Oaths of Office are administered to the President, Vice President, Superintendent, and Clerk of the Board of Education.

OTHER APPOINTMENTS AND PROCEDURES

5. It is recommended that the following personnel be appointed to the following responsibilities for the 2023-2024 school year. It is further recommended that no additional or further financial remuneration or salary be granted for the assumption of these duties:
 - a. District Treasurer:
Matthew Morkel
 - b. Attendance Officers:
Building Principals
 - c. Census Enumerator:
Jason P. Clark
 - d. Purchasing Agent:
Scott P. Mahardy
 - e. Student Activity Account Treasurers:
Brenda VanDusen – Chittenango High School
TBA – Chittenango Middle School

OTHER APPOINTMENTS AND PROCEDURES (continued)

5. (continued)
 - f. Student Activity Account Chief Faculty Counselors:
Nicholas Fersch – Chittenango High School
Arnold Merola/Brendon Willey – Chittenango Middle School
 - g. Information Center:
Scott P. Mahardy
 - h. Staff and Student Records Officers:
Michael R. Eiffe, Jason P. Clark, and Building Principals
Support Staff Records Officer:
Scott P. Mahardy
 - i. Parliamentarian of the Board:
Scott P. Mahardy
 - j. Director of Health Insurance & Workers' Compensation Consortium:
Scott P. Mahardy
 - k. Payroll Certification Clerk:
Scott P. Mahardy
 - l. Safety/Compliance Officer:
OCM BOCES
 - m. Title IX Compliance Officers:
Jason P. Clark
 - n. State and Federal Grants in Aid Application Signator:
Michael R. Eiffe, Jason P. Clark, or Scott P. Mahardy
 - o. Claims Auditor:
Lynda Stankavage
 - p. Data Protection Officer:
Nick Lefort
6. It is recommended that the following persons or firms be appointed for the 2023-2024 school year and contract(s) be drawn where applicable:
 - a. Tax Collector – Matthew Morkel
 - b. School Attorneys – Ferrara Fiorenza P.C.
Law Firm of Frank W. Miller
Dominic D'Imperio, Esq.
 - c. School Auditor – Grossman St. Amour Certified Public Accountants
 - d. Internal Auditor – Bonadio & Co.
 - e. School Physician – Tri-Valley Family Practice, P.L.L.C.
 - f. School Architect – King & King Architects

OTHER APPOINTMENTS AND PROCEDURES (continued)

6. (continued)

g. Insurance Carriers and Agents:

Employee Health Insurance

Cooperative Health Insurance Fund of Central New York

Employee Dental Insurance

Guardian, Delta Dental

NYS Teamsters Council Health and Hospital Fund

Life Insurance and Disability Plan

First Reliance Standard, Mutual of Omaha, ShelterPoint

Student Accident Insurance

Philadelphia Insurance Company

Workers' Compensation

Onondaga-Cortland-Madison Workers' Compensation Consortium

Long-Term Disability Plan

UNUM, Guardian

General Liability Insurance Company

Haylor, Freyer & Coon

h. Insurance Advisors and Consultants:

Health, Dental, Disability, and Life

OneDigital Health and Benefits

(formerly known as The George L. Wladis Company, Inc.)

i. Official Depositories:

Any bank doing business in Onondaga or Madison Counties, or New York

State approved Municipal Cooperative, including NYCLASS

j. Official Newspapers:

Syracuse Post-Standard

k. Paying Agents for Serial Bonds:

Depository Trust Company and Deutsche Trust Company of America

l. Bond Council:

Trespasz & Marquardt, LLP

m. Special Education Appointments:

Committee on Special Education Chairperson

Benjamin New

Committee on Preschool Special Education Chairperson

Benjamin New

OTHER APPOINTMENTS AND PROCEDURES (continued)

6. (continued)

m. Special Education Appointments: (continued)

Committee on Special Education MembersPsychologists – Erin Allen, Christian Rohrer, Taylor Weese,
Danielle Caivana

Parents – Karen Clark, Linda Emad, or others to be announced

The Child's General Education Teacher(s) as per Federal
Regulation §300D.321aThe Child's Special Education Teacher/Provider as per Federal
Regulation §300D.321a

School Physician – Tri-Valley Family Practice, P.L.L.C.

Committee on Preschool Special Education Members

Chairperson – Benjamin New

Parent Member – Karen Clark, Linda Emad, or others to be announced

Appropriate Professional and/or Child's Teacher as per §4410 (3)
Education Law

Municipality Representative

Representative for Special Education Mediation

Benjamin New

Surrogate Parents Listing for Use by the CSE and/or CPSE

Karen Clark, 9396 Lakeshore View Drive, Bridgeport, NY

Subcommittee on Special Education

Chairperson – Benjamin New

The Child's General Education Teacher(s) as per Federal
Regulation §300D.321aThe Child's Special Education Teacher/Provider as per Federal
Regulation §300D.321aPsychologists – Erin Allen, Christian Rohrer, Taylor Weese,
Danielle Caivana**Subcommittee on Preschool Special Education Members**

Chairperson – Benjamin New

Appropriate Professional and/or Child's Teacher as per §4410 (3)
Education Law

Municipality Representative

Manifestation Team

Chairperson – Benjamin New

The Child's General Education Teacher(s)

The Child's Special Education Teacher

Psychologists – Erin Allen, Christian Rohrer, Taylor Weese,
Danielle Caivana

Guidance Counselor

Building Administrator

OTHER APPOINTMENTS AND PROCEDURES (continued)

6. (continued)

m. Special Education Appointments: (continued)

Rotational List of Impartial Hearing Officers (Authorization is given to the Superintendent of Schools to contact one or more of the hearing officers as the need arises.) Resumes of Impartial Hearing Officers are maintained in the Special Education Office.

Ellen Cutler-Igoe	Tina Millman
Maryanne Dimeo	David Oakes
Lana Flame	Hashim Rahman
Randy Glasser	Kenneth Ritzenberg
David Gronbach	Jerome Schad
Vanessa Gronbach	Aaron Turetsky
Jeffrey Guerra	Israel Wahrman
Ned Kassman	James Walsh
Jeanne Keefe	Sebastian Weiss
Michael Lazan	Mindy Wolman
Nancy Lederman	Lynn Almeleh
James McKeever	

504 Appointments

Section 504 Coordinator

Benjamin New

504 Team Members

The Child's General Education Teacher(s)

Service Provider when necessary

Psychologists – Erin Allen, Christian Rohrer, Taylor Weese,
Danielle Caivana

Guidance Counselors

n. Fire Inspector – OCM BOCES

7. It is recommended that the Board of Education President and Vice President be authorized to appoint an Impartial Hearing Officer as per Part 200 of the Regulations of the Commissioner.

8. It is recommended that the following petty cash accounts be established for the 2023-2024 school year:

<u>Location</u>	<u>Fund</u>	<u>Amount</u>	<u>Responsible Person</u>
District Office	General	\$ 50.00	Scott P. Mahardy
Bolivar Road	General	50.00	Kara May
High School	Student Activity	100.00	Nicholas Fersch
Food Service	School Lunch	335.00	Matthew Morkel

9. It is recommended that the single-signature-check procedure with checks printed at BOCES be continued and signed by the District Treasurer.
10. It is recommended that in the case of incapacity of the District Treasurer to perform his or her duties of check signing, Melody Halsey, Office Assistant II, shall be so designated.
11. It is recommended that the current Board of Education policies and bylaws remain in effect during the 2023-2024 school year, unless modified by the Board of Education.
12. It is recommended that Gabrielle Sgroi be appointed as District Clerk Pro Tem for the 2023-2024 school year.
13. It is recommended that Benjamin New be designated as the Chittenango Central School District Medicaid Compliance Officer for the 2023-2024 school year.
14. It is recommended that the Director of Special Education, Benjamin New, be an authorized representative of the Board of Education to sign NYSED STAC (Systems to Track and Account for Children) requests.
15. It is recommended that the following administrators be appointed Dignity for All Students Act coordinators for their respective buildings for the 2023-2024 school year:

<u>Name</u>	<u>Building</u>
Nicholas Fersch/Jay Altobello/ David Gryczka	Chittenango High School
Arnold Merola/Brendon Willey/ David Gryczka	Chittenango Middle School
Kara May/Amy Sumner Melissa Stanek	Bolivar Road Elementary Bridgeport Elementary
Jason Clark	All

OTHER ORGANIZATIONAL MEETING BUSINESS

16. Other organizational meeting business may be addressed by:
 - a. Board Member
 - b. Superintendent
 - c. Visitor