

Chittenango Central School District
Organizational Board of Education Meeting
Chittenango Middle School
July 13, 2022
6 PM

AGENDA

The Clerk of the 2021-2022 Board of Education calls the meeting to order.

OATH OF OFFICE

1. The Oaths of Office shall be administered to Phil Austin, Siubhan Bongiovanni, J. Daniel Gibbons, and Dana Kent.

APPOINTMENT OF THE CLERK OF THE BOARD

2. It is recommended that Scott P. Mahardy be appointed Clerk of the Board of Education for 2022-2023.

ELECTION OF OFFICERS

3. Election of the President of the Board of Education.
 - a. President assumes the duties of the office.
4. Election of the Vice President of the Board of Education.
 - a. Oaths of Office are administered to the President, Vice President, Superintendent, and Clerk of the Board of Education.

OTHER APPOINTMENTS AND PROCEDURES

5. It is recommended that the following personnel be appointed to the following responsibilities for the 2022-2023 school year. It is further recommended that no additional or further financial remuneration or salary be granted for the assumption of these duties:
 - a. District Treasurer – TBA
 - b. Attendance Officers – Building Principals
 - c. Census Enumerator – Jason P. Clark
 - d. Purchasing Agent – Scott P. Mahardy
 - e. Student Activity Account Treasurers:
Brenda VanDusen – Chittenango High School
Mary Dodd – Chittenango Middle School

OTHER APPOINTMENTS AND PROCEDURES (continued)

5. (continued)
 - f. Student Activity Account Chief Faculty Counselors:
Nicholas Fersch – Chittenango High School
Arnold Merola/Brendon Willey – Chittenango Middle School
 - g. Information Center – Scott P. Mahardy
 - h. Staff and Student Records Officers:
Michael R. Eiffe, Jason P. Clark, and Building Principals
Support Staff Records Officer:
Scott P. Mahardy
 - i. Parliamentarian of the Board – Scott P. Mahardy
 - j. Director of Health Insurance & Workers' Compensation Consortium:
Scott P. Mahardy
 - k. Payroll Certification Clerk – Scott P. Mahardy
 - l. Safety/Compliance Officer – OCM BOCES
 - m. Title IX Compliance Officers – Jason P. Clark
 - n. State and Federal Grants in Aid Application Signator:
Michael R. Eiffe, Jason P. Clark, or Scott P. Mahardy
 - o. Claims Auditor – Lynda Stankavage
 - p. Data Protection Officer – Paul Leonardi
6. It is recommended that the following persons or firms be appointed for the 2022-2023 school year and contract(s) be drawn where applicable:
 - a. Tax Collector – TBA
 - b. School Attorneys – Ferrara Fiorenza P.C.
Law Firm of Frank W. Miller
Bond, Schoneck & King, PLLC
 - c. School Auditor – Grossman St. Amour Certified Public Accountants
 - d. Internal Auditor – Bonadio & Co.
 - e. School Physician – Tri-Valley Family Practice, P.L.L.C.

OTHER APPOINTMENTS AND PROCEDURES (continued)

6. (continued)
- f. School Architect – King & King Architects
 - g. Insurance Carriers and Agents:
 - Employee Health Insurance**
Cooperative Health Insurance Fund of Central New York
 - Employee Dental Insurance**
Guardian, Delta Dental
NYS Teamsters Council Health and Hospital Fund
 - Life Insurance and Disability Plan**
First Reliance Standard, Mutual of Omaha, ShelterPoint
 - Student Accident Insurance**
Philadelphia Insurance Company
 - Workers' Compensation**
Onondaga-Cortland-Madison Workers' Compensation Consortium
 - Long-Term Disability Plan**
UNUM, Guardian
 - General Liability Insurance Company**
Haylor, Freyer & Coon
 - h. Insurance Advisors and Consultants:
 - Health, Dental, Disability, and Life**
OneDigital Health and Benefits
(formerly known as The George L. Wladis Company, Inc.)
 - i. Official Depositories:
 - Any bank doing business in Onondaga or Madison Counties, or New York
State approved Municipal Cooperative
 - j. Official Newspapers:
 - Syracuse Post-Standard
 - k. Paying Agents for Serial Bonds:
 - Depository Trust Company and Deutsche Trust Company of America
 - l. Bond Council:
 - Trespasz & Marquardt, LLP

OTHER APPOINTMENTS AND PROCEDURES (continued)

6. (continued)

m. Special Education Appointments:

Committee on Special Education Chairperson

Benjamin New

Committee on Preschool Special Education Chairperson

Benjamin New

Committee on Special Education Members

Psychologists – Erin Allen, Christian Rohrer, Lynette Laverty
 Parents – Karen Clark, Linda Emad, or others to be announced
 The Child's General Education Teacher(s) as per Federal
 Regulation §300D.321a
 The Child's Special Education Teacher/Provider as per Federal
 Regulation §300D.321a
 School Physician – Tri-Valley Family Practice, P.L.L.C.

Committee on Preschool Special Education Members

Chairperson – Benjamin New
 Parent Member – Karen Clark, Linda Emad, or others to be announced
 Appropriate Professional and/or Child's Teacher as per §4410 (3)
 Education Law
 Municipality Representative

Representative for Special Education Mediation

Benjamin New

Surrogate Parents Listing for Use by the CSE and/or CPSE

Karen Clark, 9396 Lakeshore View Drive, Bridgeport, NY

Subcommittee on Special Education

Chairperson – Benjamin New
 The Child's General Education Teacher(s) as per Federal
 Regulation §300D.321a
 The Child's Special Education Teacher/Provider as per Federal
 Regulation §300D.321a
 Psychologists – Erin Allen, Christian Rohrer, Lynette Laverty

Subcommittee on Preschool Special Education Members

Chairperson – Benjamin New
 Appropriate Professional and/or Child's Teacher as per §4410 (3)
 Education Law
 Municipality Representative

OTHER APPOINTMENTS AND PROCEDURES (continued)

6. (continued)

m. Special Education Appointments: (continued)

Manifestation Team

Chairperson – Benjamin New

The Child's General Education Teacher(s)

The Child's Special Education Teacher

Psychologists – Erin Allen, Christian Rohrer, Lynette Laverty

Guidance Counselor

Building Administrator

Rotational List of Impartial Hearing Officers (Authorization is given to the Superintendent of Schools to contact one or more of the hearing officers as the need arises.) Resumes of Impartial Hearing Officers are maintained in the Special Education Office.

Lynn Almeleh

Robert Briglio

Maryanne Dimeo

Lana Flame

Martin Kehoe

Michael Lazan

James McKeever

David Oakes

Kenneth Ritzenberg

Jerome Schad

Aaron Turetsky

Mindy Wolman

504 Appointments

Section 504 Coordinator

Benjamin New

504 Team Members

The Child's General Education Teacher(s)

Service Provider when necessary

Psychologists – Erin Allen, Christian Rohrer, Lynette Laverty

Guidance Counselors

n. Fire Inspector – OCM BOCES

7. It is recommended that the Board of Education President and Vice President be authorized to appoint an Impartial Hearing Officer as per Part 200 of the Regulations of the Commissioner.

OTHER APPOINTMENTS AND PROCEDURES (continued)

8. It is recommended that the following petty cash accounts be established for the 2022-2023 school year:

<u>Location</u>	<u>Fund</u>	<u>Amount</u>	<u>Responsible Person</u>
District Office	General	\$ 50.00	Scott P. Mahardy
Bolivar Road	General	50.00	Meghan Samsel
High School	Student Activity	100.00	Nicholas Fersch
Food Service	School Lunch	335.00	Wendy Swift

9. It is recommended that the single-signature-check procedure with checks printed at BOCES be continued and signed by the District Treasurer.
10. It is recommended that in the case of incapacity of the District Treasurer to perform his or her duties of check signing, Melody Halsey, Office Assistant II, shall be so designated.
11. It is recommended that the current Board of Education policies and bylaws remain in effect during the 2022-2023 school year, unless modified by the Board of Education.
12. It is recommended that Melody Halsey be appointed as District Clerk Pro Tem for the 2022-2023 school year.
13. It is recommended that Benjamin New be designated as the Chittenango Central School District Medicaid Compliance Officer for the 2022-2023 school year.
14. It is recommended that the Director of Special Education, Benjamin New, be an authorized representative of the Board of Education to sign NYSED STAC (Systems to Track and Account for Children) requests.
15. It is recommended that the following building administrators be appointed Dignity For All Students Act coordinators for their respective buildings for the 2022-2023 school year:

<u>Name</u>	<u>Building</u>
Nicholas Fersch	Chittenango High School
Arnold Merola/Brendon Willey	Chittenango Middle School
Meghan Samsel	Bolivar Road Elementary
Melissa Stanek	Bridgeport Elementary
David Gryczka	All

OTHER ORGANIZATIONAL MEETING BUSINESS

16. Other organizational meeting business may be addressed by:

a. Board Member b. Superintendent c. Visitor