AGENDA

The Clerk of the 2020-2021 Board of Education calls the meeting to order.

OATH OF OFFICE

1. The Oaths of Office shall be administered to James Boswell, Daniel E. Mayer, and Russell E. Wehner.

APPOINTMENT OF THE CLERK OF THE BOARD

2. It is recommended that Scott P. Mahardy be appointed Clerk of the Board of Education for 2021-2022.

ELECTION OF OFFICERS

3. Election of the President of the Board of Education.
   a. President assumes the duties of the office.

4. Election of the Vice President of the Board of Education.
   a. Oaths of Office are administered to the President, Vice President, Superintendent, and Clerk of the Board of Education.

OTHER APPOINTMENTS AND PROCEDURES

5. It is recommended that the following personnel be appointed to the following responsibilities for the 2021-2022 school year. It is further recommended that no additional or further financial remuneration or salary be granted for the assumption of these duties:
   a. District Treasurer – Kyle Coon
   b. Attendance Officers – Building Principals
   c. Census Enumerator – Jason P. Clark
   d. Purchasing Agent – Scott P. Mahardy
   e. Student Activity Account Treasurers:
      Brenda VanDusen – Chittenango High School
      Mary Dodd – Chittenango Middle School
OTHER APPOINTMENTS AND PROCEDURES  (continued)

5.  (continued)

f.  Student Activity Account Chief Faculty Counselors:
    Nicholas Fersch – Chittenango High School
    Arnold Merola/Meghan Samsel – Chittenango Middle School

g.  Information Center – Scott P. Mahardy

h.  Staff and Student Records Officers:
    Michael R. Eiffe, Jason P. Clark, and Building Principals
    Support Staff Records Officer:
    Scott P. Mahardy

i.  Parliamentarian of the Board – Scott P. Mahardy

j.  Director of Health Insurance & Workers’ Compensation Consortium:
    Scott P. Mahardy

k.  Payroll Certification Clerk – Scott P. Mahardy

l.  Safety/Compliance Officer – OCM BOCES

m.  Title IX Compliance Officers – Jason P. Clark and Monica Hamilton

n.  State and Federal Grants in Aid Application Signator:
    Michael R. Eiffe, Jason P. Clark, or Scott P. Mahardy

o.  Claims Auditor – Lynda Stankavage

p.  Data Protection Officer – Paul Leonardi

6.  It is recommended that the following persons or firms be appointed for the 2021-2022 school year and contract(s) be drawn where applicable:

a.  Tax Collector – Community Bank, N.A., Kyle Coon

b.  School Attorneys – Ferrara Fiorenza P.C.
    Law Firm of Frank W. Miller
    Bond, Schoneck & King, PLLC

c.  School Auditor – Grossman St. Amour Certified Public Accountants

d.  Internal Auditor – Fiscal Advisors & Marketing, Inc.

e.  School Physician – Tri-Valley Family Practice, P.L.L.C.
OTHER APPOINTMENTS AND PROCEDURES  (continued)

6. (continued)

f. School Architect – King & King Architects

g. Insurance Carriers and Agents:
   - **Employee Health Insurance**
     Cooperative Health Insurance Fund of Central New York
   - **Employee Dental Insurance**
     Guardian, Delta Dental
     NYS Teamsters Council Health and Hospital Fund
   - **Life Insurance and Disability Plan**
     First Reliance Standard, Mutual of Omaha, ShelterPoint
   - **Student Accident Insurance**
     Pupil Benefits Plan, Inc.
   - **Workers’ Compensation**
     Onondaga-Cortland-Madison Workers’ Compensation Consortium
   - **Long-Term Disability Plan**
     UNUM, Guardian
   - **General Liability Insurance Company**
     Haylor, Freyer & Coon

h. Insurance Advisors and Consultants:
   - **Health, Dental, Disability, and Life**
     OneDigital Health and Benefits
     (formerly known as The George L. Wladis Company, Inc.)

i. Official Depositories:
   - Any bank doing business in Onondaga or Madison Counties, or New York State approved Municipal Cooperative

j. Official Newspapers:
   - Syracuse Post-Standard

k. Paying Agents for Serial Bonds:
   - Depository Trust Company and Deutsche Trust Company of America

l. Bond Council:
   - Trespasz & Marquardt, LLP
6. (continued)

m. Special Education Appointments:
   
   **Committee on Special Education Chairperson**
   Mary Giffune-Farber

   **Committee on Preschool Special Education Chairperson**
   Mary Giffune-Farber

   **Committee on Special Education Members**
   Psychologists – Erin Allen, Christian Rohrer, Micael Speirs
   Parents – Karen Clark, Linda Emad, or others to be announced
   The Child’s General Education Teacher(s) as per Federal
   Regulation §300D.321a
   The Child’s Special Education Teacher/Provider as per Federal
   Regulation §300D.321a
   School Physician – Tri-Valley Family Practice, P.L.L.C.

   **Committee on Preschool Special Education Members**
   Chairperson – Mary Giffune-Farber
   Parent Member – Karen Clark, Linda Emad, or others to be announced
   Appropriate Professional and/or Child’s Teacher as per §4410 (3)
   Education Law
   Municipality Representative

   **Representative for Special Education Mediation**
   Mary Giffune-Farber

   **Surrogate Parents Listing for Use by the CSE and/or CPSE**
   Karen Clark, 9396 Lakeshore View Drive, Bridgeport, NY

   **Subcommittee on Special Education**
   Chairperson – Mary Giffune-Farber
   The Child’s General Education Teacher(s) as per Federal
   Regulation §300D.321a
   The Child’s Special Education Teacher/Provider as per Federal
   Regulation §300D.321a
   Psychologists – Erin Allen, Christian Rohrer, Micael Speirs

   **Subcommittee on Preschool Special Education Members**
   Chairperson – Mary Giffune-Farber
   Appropriate Professional and/or Child’s Teacher as per §4410 (3)
   Education Law
   Municipality Representative
6. (continued)

m. Special Education Appointments: (continued)

**Manifestation Team**
Chairperson – Mary Giffune-Farber
The Child’s General Education Teacher(s)
The Child’s Special Education Teacher
Psychologists – Erin Allen, Christian Rohrer, Micael Speirs
Guidance Counselor
Building Administrator

**Rotational List of Impartial Hearing Officers** (Authorization is given to the Superintendent of Schools to contact one or more of the hearing officers as the need arises.) Resumes of Impartial Hearing Officers are maintained in the Special Education Office.

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lynn Almeleh</td>
<td>James McKeever</td>
</tr>
<tr>
<td>Robert Briglio</td>
<td>David Oakes</td>
</tr>
<tr>
<td>Maryanne Dimeo</td>
<td>Kenneth Ritzenberg</td>
</tr>
<tr>
<td>Lana Flame</td>
<td>Jerome Schad</td>
</tr>
<tr>
<td>Martin Kehoe</td>
<td>Aaron Turetsky</td>
</tr>
<tr>
<td>Michael Lazan</td>
<td>Mindy Wolman</td>
</tr>
</tbody>
</table>

**504 Appointments**
Section 504 Coordinator
Mary Giffune-Farber

**504 Team Members**
The Child’s General Education Teacher(s)
Service Provider when necessary
Psychologists – Erin Allen, Christian Rohrer, Bridget McGlynn (when necessary)
Guidance Counselors

n. Fire Inspector – OCM BOCES

7. It is recommended that the Board of Education President and Vice President be authorized to appoint an Impartial Hearing Officer as per Part 200 of the Regulations of the Commissioner.
OTHER APPOINTMENTS AND PROCEDURES (continued)

8. It is recommended that the following petty cash accounts be established for the 2021-2022 school year:

<table>
<thead>
<tr>
<th>Location</th>
<th>Fund</th>
<th>Amount</th>
<th>Responsible Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Office</td>
<td>General</td>
<td>$50.00</td>
<td>Scott P. Mahardy</td>
</tr>
<tr>
<td>Bolivar Road</td>
<td>General</td>
<td>50.00</td>
<td>Lee Carulli</td>
</tr>
<tr>
<td>High School</td>
<td>Student Activity</td>
<td>100.00</td>
<td>Nicholas Fersch</td>
</tr>
<tr>
<td>Food Service</td>
<td>School Lunch</td>
<td>235.00</td>
<td>Wendy Swift</td>
</tr>
</tbody>
</table>

9. It is recommended that the single-signature-check procedure with checks printed at BOCES be continued and signed by Kyle Coon, District Treasurer.

10. It is recommended that in the case of incapacity of the District Treasurer to perform his or her duties of check signing, Melody Halsey, Office Assistant II, shall be so designated.

11. It is recommended that the current Board of Education policies and bylaws remain in effect during the 2021-2022 school year, unless modified by the Board of Education.

12. It is recommended that Melody Halsey be appointed as District Clerk Pro Tem for the 2021-2022 school year.

13. It is recommended that Mary Giffune-Farber be designated as the Chittenango Central School District Medicaid Compliance Officer for the 2021-2022 school year.

14. It is recommended that the Director of Special Education, Mary Giffune-Farber, be an authorized representative of the Board of Education to sign NYSED STAC (Systems to Track and Account for Children) requests.

15. It is recommended that the following building administrators be appointed Dignity For All Students Act coordinators for their respective buildings for the 2021-2022 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Building</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nicholas Fersch</td>
<td>Chittenango High School</td>
</tr>
<tr>
<td>Arnold Merola/Meghan Samsel</td>
<td>Chittenango Middle School</td>
</tr>
<tr>
<td>Lee Carulli</td>
<td>Bolivar Road Elementary</td>
</tr>
<tr>
<td>Melissa Stanek</td>
<td>Bridgeport Elementary</td>
</tr>
<tr>
<td>David Gryczka</td>
<td>All</td>
</tr>
</tbody>
</table>

OTHER ORGANIZATIONAL MEETING BUSINESS

16. Other organizational meeting business may be addressed by:

a. Board Member   b. Superintendent  c. Visitor