

CMBA MEETING MINUTES

DECEMBER EXECUTIVE TEAM MEETING

DATE | TIME 08/04/2022 6:15 pm MEETING CALLED TO ORDER BY Bill Griffiths

IN ATTENDANCE

Zoom meeting with Bill Griffiths, Lynne DiGennaro, Kristin Douglas, Natalie Stansbury, & Matt Stearns

ROUNDTABLE DISCUSSION OF JAZZ NIGHT, COFFEE HOUSE, & ALL COUNTY

- Per Mr. Stearns - Jazz Night - Just need cashbox, don't need CMBA to be there. Don't need CMBA volunteers there. No concessions.
- Coffee House is January 28th at the middle school. Will need a cafeteria worker at MS for the event if we need to warm anything up. Need covering, decorations, utensils, plates (no forks). Pitchers of water. Need to buy lemonade. Napkins? Bill to coordinate supplies and tablecloths.
- Early January should start to advertise. Music teachers coordinate it.
- Kristin & Lynne to coordinate raffle baskets. Natalie to coordinate food donations.
- The night of Coffee House we need to arrive by 5pm for set up. Expect around 80 people. Check with Brenda regarding the coffee urn.
- Lottery baskets for coffee house – Bill agreed to work on a Little Mermaid basket. Kristin offered to work on a cozy/snow day themed basket. Mr. Stearns mentioned a cat lovers' basket. Natalie will create a movie night basket. Lynne will create a candy basket. We may also put together a spa and lottery tree basket.
- Bill mentioned that most fundraising is coming through concessions, and we may need to increase our prices. It is best to purchase concession items at BJs.
- All County Weekend – Jan 20th and 21st. Per Mr. Stearns, we will need to provide lunch for the teachers on Saturday. County organization reimburses \$500 for food. Just need people to set up. 3 volunteers needed - 10 am – 1:00 on that Saturday to help serve the kids and take in money. Students will be running the snack booth.

Meeting adjourned at 6:50pm.