

# MINUTES

## CMBA Executive Team Meeting

Date | time 08/25/2021 / 7:00p | Meeting called to order by Natalie Stansbury

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### 1. In Attendance

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Natalie Stansbury, Bill Griffiths, Melissa Stanek and Jennifer Griffiths

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### 2. Secretary's Report

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The minutes from the preceding meeting were not available for review. Jennifer has met with Tammy O'Connell and has been updated on the duties and responsibilities of the secretary. In addition, access to the CMBA email address and password have been shared.

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### 3. Treasurer's Report

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Melissa reported that the CMBA fiscal year ended on 7/31/2021 and all accounts have been closed. She has attempted multiple times to file the taxes but there is a technical error on the IRS website preventing it at this time. Melissa continues to explore options to file the taxes, noting that the deadline is 12/31/2021. The end of the year fiscal report will be presented at the next general meeting in September.

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### 4. Vice President's Report

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Deferred at this time.

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### 5. President's Report

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1. Music events for the 2021-2022 school year- Melissa reported that it is a goal of the school district to have band, chorus and orchestra built back into schedules for the upcoming school year. Administration will need to meet with members of the music department to develop a plan in order to safely implement this goal. The status of concerts, especially for grades K-5, is unknown at this time. The district may need to follow the indoor sports spectator rules and/or meet with other school districts and canvass their plans for the upcoming school year.
2. Fund Raising- Due to the current pandemic, fund raising via food and beverage sales may again be limited this year. As a result, the CMBA may need to focus on merchandise sales as a way to generate funds this school year.
3. Open Houses- At this time, it is unknown whether open houses will be allowed this school year. If they are held, the CMBA will have a presence at each one to provide information on our mission and promote memberships.
4. Apparel Update- Natalie is waiting on one more item and then she will submit the last bill from the apparel sales to Melissa.
5. The Cortney Elmy Memorial Fund- Cortney was a Chittenango Central School student who graduated in 2016. While at Chittenango, Cortney was heavily involved in music programs- she played the piano, sang in chorus and participated in the musicals. Unfortunately, Cortney passed away this year and funds have since been raised by her family and friends to honor her memory. It was discussed that at the next general meeting in September a motion will need to be made to determine how the funds will be allotted in collaboration with the family's wishes.

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### 6. Schedule of General Meetings 2021-2022 School Year

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- September 21, 2021
- January 25, 2022
- April 5, 2022

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## 7. Next Meeting

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**9/21/2021 / 7:00p in the High School Orchestra Room and also via zoom link**

Motion to adjourn was made at 7:30p and was passed unanimously.