

## MINUTES

### CMBA GENERAL MEETING

Date	December 4 <sup>th</sup> , 2023
Time	6:03pm
Meeting called to order by	Kristin Douglas

### IN ATTENDANCE

Matt Stearns, Kristin Douglas, Lynne DiGennaro, Natalie Stansbury, Tom Gibson, Jeanne Pizzuto-Sauve & Jenny Keville

### SECRETARY'S REPORT - JENNY KEVILLE

- Meeting minutes from Sept meeting emailed out to members and posted on CMBA page on school website (thanks Matt!).
- Created overview calendar as well as monthly calendars that have been sent out via email as well as through Parent Square & Facebook. Still need to gain access to Facebook, but thank you to Natalie & Kristin for being able to post. Tom suggested saving the passwords possibly in building office for continuity when to changes in officers occur.
- Motion to approve September meeting minutes by Matt Stearns, second by Jeanne P-S, and unanimously approved.

### TREASURER'S REPORT - LYNNE DIGENNARO

- For current year:
  - Expenses** of **\$5201.24** which include: Tablecloth – (ready to use Wednesday), NYSSMA-Conference All State, reimbursement for concession purchases, ornaments made by T. O'Connell, ½ music commission-S. O'Loughlin, graduation flowers
  - Income** of **\$1441.35** which includes all November concession sales (\$44 H.S. \$320 M.S. \$194, \$392, \$346 Fall Play)
- Checking account balance at \$20486.56.
- No comments or complaints about the increase in price for candy.

### VICE PRESIDENT'S REPORT - NATALIE STANSBURY

- Natalie shared previously created flyers for use in upcoming events.

### PRESIDENT'S REPORT - KRISTIN DOUGLAS

#### Concessions Staffing for December- QR code created

- December 13<sup>th</sup> is the only open spot for volunteer for concessions.
- December 20<sup>th</sup>, two different concert locations. Kristin will pick up concession items from H.S. to bring to Bridgeport & Mike & Jenny Keville will be at High School for Bolivar concessions.
- Lynne suggested having concessions continue through the start of the last performance.
- Wifi still an issue with using Venmo.

#### Jazz Night – Sat 1/6, 6:30pm, CHS

- no concessions, only need table for donations

#### Coffee House – Fri 1/26, 6:30pm, CMS

- Kristin shared QR code for a checklist (originally created by J. Griffiths) for Coffee House, Matt Stearns to take care of food service.
- Décor ideas discussed include: LED candles, lamps, white/beige tablecloths (Kristin to provide), uplighting (Jenny to provide), in need of fake greenery, have acoustic guitar for arrival (M. Stearns to ask Mr. Goettel), Raffle Baskets – QR code created by K.D. for a signup sheet.

- Volunteers should arrive 1 ½ hours ahead of time.
- Natalie agreed to be in charge of food coordination again – soups, sandwiches, meatballs....

### **Tablecloth, Donor Recognition**

- Kristin plans to purchase plain black tablecloths to match the new logo tablecloth, suggested ideas for concessions in two areas – possibly at each exit of auditorium or each side of the hallway, or possibility of using the cart as mobile station.
- Donor recognition – names in music bulletin, M.S. will start to announce reminders for joining/donating to Music Boosters – create a QR code on ½ sheet to go with bulletin. Sign on concession table? M.S. to laminate so we can put on wall behind concession table.

### **MUSIC DIRECTOR'S REPORT - MATT STEARNS**

- Three students attended Conference All State. Great experience & performance!
- Students met with Sean O'Loughlin over zoom and learned about the commissioning process. Students have the opportunity for input to the composition through google doc. He plans to have the piece to us in January for preparation for spring concert. Date for spring concert will be moved from Wednesday the 15<sup>th</sup> to Thurs 16<sup>th</sup> so Mr. O'Loughlin will be able to conduct!
- Auditorium renovations look to start after this school year instead of during. Orchestra room to be combined with band room for next school year during construction. There is a potential for BOCES program housed here after renovations are complete, specifically career in Technical education for Lights and Sound

### **OLD & NEW BUSINESS**

#### **Project Trio – Jeanne Pizzuto-Sauve**

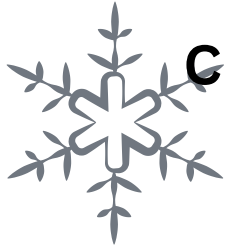
- Jeanne has been in contact with Edie Shilitoe who is bringing project Trio to Syracuse and thought it was a great opportunity to get them back at the Chittenango Schools.
  - Admin approved 5/1/23 for assemblies and breakout sessions with students.
  - No instruments necessary!
  - The idea is to have a presentation at CMS for elementary & middle school students, with workshops following for the middle schoolers. Then have an afternoon presentation and workshops at CHS for the high school students followed by an evening concert open to the community.
  - Discussion had regarding charging/donation at door to attend.
  - Total cost to CMBA is \$7000 (down from \$8000) since the group will already be in the area, CMBA will need to also pay for one night room & board. Kristin Douglas asked for a motion to approve the cost proposed. Matt Stearns made the motion, 2<sup>nd</sup> by Lynne DiGennaro and unanimously approved.
- Thank you to Jeanne!

**Other – Concession stock** - Should be no need to purchase anything more for concessions in December.

### **SET DATE FOR NEXT MEETING & ADJOURN**

- The next meeting will be Monday February 5<sup>th</sup>, 2024 at 6:00pm in the High School Orchestra Room

Motion to adjourn was made by Kristin Douglas @ 6:38pm.



# CMBA General Meeting December 2023

## Agenda



**Chittenango  
Music  
Booster  
Association**

*Supporting music education in the  
Chittenango Central School District*

- Call to order
- Secretary's Report - Jenny Keville
- Treasurer's Report - Lynne DiGennaro
- Vice President's Report - Natalie Stansbury
- President's Report - Kristin Douglas

Concessions staffing for December

Jazz Night (Sat 1/6, 6:30p, CHS)

Coffeehouse (Fri 1/26, 6:30p, CMS)

Tablecloth, Donor recognition

- Music Director's Report - Matt Stearns
- Old & New Business  
Project Trio
- Set date for next meeting & adjourn

### Remaining Holiday Concerts

WED DEC 6 HS Holiday

WED DEC 13 CMS Holiday 1

MON DEC 18 CMS Holiday 2

WED DEC 20 Elem Holiday, CHS & BPE

### September Meeting Minutes



### Volunteer Opportunities & Sign-ups



### Coffeehouse Checklist



### Music & Drama Events Calendar

