

MINUTES

CMBA GENERAL MEETING

Date	September 25 th , 2023
Time	6:10pm
Meeting called to order by	Kristin Douglas

IN ATTENDANCE

Matt Stearns, Kristin Douglas, Lynne DiGennaro, Natalie Stansbury, Amy Hilgenberg, Nancy Hallock, Tom Gibson, Jenny Keville, Mike Keville

VICE PRESIDENT'S REPORT - NATALIE STANSBURY

-nothing to report at this time

PRESIDENT'S REPORT - KRISTIN DOUGLAS

Open Houses –

- Had attendance at both Middle & High School Open House
- Few people stopped at table
- Yearbook/PTA had info & paperwork, no volunteers
- Suggestion to be at the elementary instrument night in the fall, Things with Strings in summer
- Matt to get information out on ParentSquare, including links for patron & membership forms
- Kristin inquired about posting patron information in programs
- Amy and Nancy volunteered to help at Bridgeport Open House, bring patron forms
- Patron form copies to M. Stanek at Bridgeport
- Patron forms to be brought to music teachers at Bolivar – no volunteer needed
- May be more beneficial having forms with teachers & outside of music rooms at Open House

Concession Staffing – Concerts –

- Purchased tablecloth with CMBA name and logo
- Need for one executive team member and one member to help with concessions at concerts

Other –

- Executive members cleaned out workroom and organized CMBA supplies, found Ipad & pins
- Matt to pick up orders for concerts, Lynne will send him a list of what is needed

Upcoming – Jazz Night January 6th & Coffee House January 26th

MUSIC DIRECTOR'S REPORT - MATT STEARNS

- Two new teachers this year, Jill Emerson - 6,7 Orchestra
Libby Welch - MS Chorus (R. Connelly's position temporarily)
- Three students attending Conference All State. CMBA to contribute ½ cost

TREASURER'S REPORT - LYNNE DIGENNARO

- 2022/23 budget year ended July 31st
- Standing of the checking (\$23819.67) and savings (\$6679.09) balances.
- Natalie suggested voting on proposed budget for 2023/24, copy of the budget passed around
- Two line items increased include:
 1. NYSSMA is set at \$1000, total cost is \$2100 (\$700 per student attending All State)

2. Music Commissioning (see below in old business). Currently the Student Enrichment line is \$4000 and has not been used in years. The cost for the commissioning is around \$5000. Motion made by Mike Keville to increase the Enrichment line to \$6000 to cover cost, seconded by Amy Hilgenberg and passed unanimously.

-Motion by Mike Keville to approve 2023/24 proposed budget with the above changes, seconded by Natalie Stansbury and approved unanimously.

-Motion made by Mike Keville to authorize officers to sign a contract of up to \$6000 to start the music commissioning if needed before the next scheduled meeting. Motion seconded by Matt Stearns and unanimously approved.

SECRETARY'S REPORT - JENNY KEVILLE

-nothing to report at this time

OLD & NEW BUSINESS

Enrichment Opportunities – Music commissioning –

-Sean O'Loughlin (originally from Solvay & has connections in our district) is willing to commission a music piece for Band, Orchestra and Choral groups. The piece would be dedicated to the school and the school would own the piece. Sean has also worked with the Liverpool school district. West Genesee also commissioned a piece with a different person and spent \$10000-\$12000. Matt will be reaching out to start the process with Sean.

Voting on Bylaws Updates –

-Kristin shared that a team met in August to review and edit the current bylaws to remove what was no longer relevant while maintaining what CMBA needs to stay compliant with our 501(c)(3) status

-Motion to accept the updated bylaws was made by Natalie Stansbury, seconded by Lynne Digennaro and approved unanimously.

Update on Renovations – Matt Stearns

-After the spring musical the auditorium will be undergoing a renovation including updated seating and lighting, tech updates, increase in space (handicap compliance), set building space

-Project will roughly be March 2024-2025.

-Spring concerts will be taking place in the high school gym.

Other –

-Poor wifi during concerts (can't access QR code for concert pamphlet or Venmo for concessions), Matt Stearns to put in a Tech Request to see what can be done.

Comments –

-Amy Hilgenberg suggested sending a link for the CMBA member applications. She also inquired as to how many members we currently have as only 9 people attended the meeting. Kristin explained that was typical across the board for these types of organizations.

-Amy Hilgenberg made a suggestion to push out reminders on the Chittenango School Parents Facebook page to get a broader audience than the current CMBA Facebook page.

SET DATE FOR NEXT MEETING & ADJOURN

-The next meeting will be Monday December 4th, 2023 in the High School Orchestra Room

-Will switch to a Zoom meeting if inclement weather

Motion to adjourn was made by Kristin Douglas @ 7:00pm.