

BOARD OFFICERS

The President and Vice-President of the Board of Education shall be elected by members of the Board at the annual reorganization meeting in July.

Election of the President of the Board

The clerk of the Board shall serve as chairperson of the election for Board officers. The clerk of the board shall ask for nominations for and conduct the election of president. All members of the Board are eligible for election as president. Once the clerk determines there are no further nominations, he/she shall ask for a motion and second to close the polls. This motion shall then be voted upon. Voting shall then take place by polling the Board until one candidate is elected by a majority vote. If any one candidate fails to get a majority, voting continues until a majority vote is secured. The clerk shall announce the election of president who shall preside over the ensuing proceedings.

Duties of the President of the Board

The duties of the President of the Board shall be as follows:

1. to preside at all meetings and ensure the by-laws are carried out;
2. to give all members of the Board an opportunity to take part in an orderly discussion of the issues;
3. to be available after the meeting to answer questions related to the Agenda;
4. to act as the official spokesman for the Board unless he/she otherwise designates another person;
5. to be familiar with the background of each agenda item;
6. to assist in the proper phrasing of motions to insure that the intent is properly expressed;
7. to act as chief fiscal officer of the Board;
8. to execute all documents on behalf of the Board;
9. to appoint all standing and ad hoc committees;
10. to act as an ex-officio member of all committees;
11. to call special meetings he/she considers necessary or on request of one member of the Board;
12. to vote together with other members of the Board;
13. to perform the usual and ordinary duties of the office;
14. to act as temporary chair of the annual district meeting and special district meetings; and
15. to, along with the other members, offer resolutions, and discuss questions.

Election of the Vice-President

The Vice-president will be elected in the same manner as the president

Duties of the Vice-President

The Vice-President shall be authorized to act for the President in case of the President's absence or inability to act, within statutory limitations.

Ref: New York State Constitution, Article 13 §2
 Local Finance Law §2.00(5)(e)
 Education Law §§1709; 2105(6); 2502; 2504; 2553; 2563; 2590-b
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