

## **CURRICULUM GUIDES AND COURSE OUTLINES**

Curriculum guides shall be provided for the various subject areas. These guides shall present at least a minimal outline for instruction and a basis for further development of the particular subject area. These materials shall be reviewed periodically and recommendations made by the Superintendent of Schools or designee for revision and modification. The curriculum shall be designed to show the developmental sequence of content and skills.

In instances where state curriculum guides are mandated, they shall be followed. In other instances, state-developed guides may be used or guides may be developed locally.

It is a professional responsibility to plan in advance for the instructional program offered to students. For this purpose, plan books should be used. Written plans should be prepared for an entire week, and plan books should be made available to the Building Principals as requested.

Courses of study and curriculum guides developed locally are the property of the Chittenango Central School System. Such courses of study and curriculum guides should be returned to the Principal when a teacher leaves the system.

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