

FIELD TRIPS

Field trips are off-campus activities which extend and enhance classroom and after-school activities. They generally fall into two categories: curricular and extracurricular.

Curricular Field Trips

Curricular field trips are those in which all students are expected to participate as an assignment of the course or class. These trips may occur during or after the school day.

Extra-Curricular Field Trips

All other student trips, which are directly related to a school class, club, or team are considered extra-curricular. These include trips by an entire grade level, a class, a club, an athletic team, and in some instances a performing group.

General Requirements For All Field Trips

1. Any overnight or out of state field trips must be recommended by the Superintendent of Schools and is subject to Board of Education approval, with the exception of competitions that develop from local contests.
2. Field trips must be supervised by school personnel.
3. All athletic trips require the approval of the Athletic Director. All other field trips require the approval of the Building Principal and Superintendent. Or their designees. At the discretion of the Superintendent, or his or her designees, permission from a previously approved trip may be withdrawn.
4. In approving the trip, the Building Principal must ensure that a sufficient number of teachers and parents accompany the group in order to provide proper supervision.
5. Authorization for emergency medical care is required for all field trips.

Adoption date: November 19, 2002

Effective: December 17, 2002