

AUTHORIZED USE OF SCHOOL OWNED MATERIALS

The Board of Education will permit school equipment to be loaned under the following conditions:

1. Equipment may be loaned to staff members when such use relates directly or peripherally to their employment.
2. Equipment may be loaned to students when it is to be used in connection with their studies or extracurricular activities.
3. Equipment may be loaned to community nonprofit organizations for charitable or educational purposes and to other governmental agencies.

In all cases, there shall be assurances that the borrower knows how to use and care for the borrowed equipment. Proper controls shall be established to assure the borrower's responsibility for and return of all such equipment.

Adoption date: June 4, 2002

Effective: July 1, 2002