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Chittenango High School Nicholas Fersch, Principal Matthew Morkel, Asst. Principal 315-687-2900-Fax: 315-687-2924 David Gryczka, Director of Physical Education, Health and Athletics/Dean of Students 315-687-2905-Fax: 315-687-2924

Chittenango Middle School Arnold Merola, Principal Grs. 5-8 Meghan Samsel, Administrative Intern/ Assistant Principal Grs. 5-8 315-687-2800-Fax: 315-687-2801

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Food Services Wendy Swift, Director 315-687-2866-Fax: 315-687-2861

Transportation Connie Thorp, Supervisor 315-687-2870-Fax: 315-687-5823

Maintenance Jeffrey Martin, Director of Facilities 315-687-2863-Fax: 315-687-2861

## CHITTENANGO CENTRAL SCHOOLS Michael R. Eiffe, Superintendent 1732 Fyler Road, Chittenango, NY 13037 Telephone: 315-687-2840—Fax: 315-687-2841

March 19, 2020

Chittenango Families:

On behalf of our entire school staff, we would like to thank you for a smooth and orderly transition to our new model of instructional delivery. We, your school principals, appreciate your flexibility and understanding as we work through this uncharted territory together. Our staff would like to offer a few tips for your student(s) moving forward while conducting learning from home:

- Establish a routine for the completion of school work, including scheduled times for the arts, physical activity and connecting with family;
- Pick a time of day with your student where he/she will check their email, google classroom, teacher's webpage, etc.;
- Select a period of time for each subject with your child where he/she will work on assignments;
- Check over student work and ensure that it has been completed and submitted (*electronically if available*);
- Regularly check the district website for updated information; and
- Follow updated health department guidelines and social distancing suggestions.

Based upon the results of the **Food and Technology Access Survey** found on the District Homepage, the District is planning for the distribution of electronic devices on, Friday, March 20, and Monday, March 23, from 9:00 a.m. to noon and 5:00 p.m. to 7:00 p.m. Devices are being cleaned and formatted and will be ready for pick-up at all four schools (CHS/CMS/BRE/BPT) on these dates and times. This information, concerning device pick-up and delivery, will also be communicated via School Messenger, Peachjar and the District website.

We recognize that challenges may arise, however, we are committed to working with you to overcome each hurdle. Teachers are available each day for communication and can offer guidance through their emails and phone calls. We appreciate your continued support, understanding and flexibility. If we stay calm, support one another and follow Department of Health guidelines, we will maximize our good health and success in academics!

Please feel free to reach out with any questions/concerns that may arise.

Sincerely,

Your School Principals Mr. Fersch, Mr. Morkel, Mr. Merola, Mrs. Samsel, Mrs. Stanek, Mr. Carulli